# Adding eGift card as a safe sender

A Safe Sender List is a feature used by email services to make sure emails from particular senders are not mistaken for spam or junk.

When an email address is added to the Safe Sender List, it tells the email service that messages from this sender are legitimate and should be delivered directly to the inbox (bypassing the spam or junk filters).

## Gmail

# Steps to add eGift cards as a safe sender in Gmail:

- 1. On your desktop, **log in** to your Gmail account.
- 2. Click the **gear icon** in the upper-right corner.
- 3. Select See all settings
- 4. Click the Filters and Blocked Addresses tab at the top.
- 5. Click Create a new filter
- 6. Enter the following email address: **noreply@giftpay.com** to add it to your safe senders list.
- 7. Click Create Filter button.
- 8. Select the action to be applied to filtered emails. Click **Never send it to spam**.
- 9. Click Create filter

# Hotmail

#### Steps to add eGift cards as a safe sender in Hotmail (now Outlook.com):

- 1. **Sign in** to your Outlook.com account.
- 2. Click the **gear icon** (Settings) in the upper-right corner.
- 3. Select View all Outlook settings at the bottom.
- 4. Go to Mail > Junk email
- 5. Under **Safe senders and domains**, enter the email address: noreply@giftpay.com
- 6. Click Add

7. Select **Save** to confirm your changes.

# Outlook

### Steps to add eGift cards as a safe sender in Outlook:

A) Should you already have an email with an eGift card, then do the following:

Click **Mark as safe** link located below the sender's e-mail address. This action will automatically add the sender's e-mail address to your Safe list.

B) Otherwise, do the following:

- 1. **Sign in** to your account and navigate to your Outlook Inbox.
- 2. Click the gear icon icon located at the upper-right side of the page.
- 3. Select More mail settings
- 4. Under Preventing junk email, click Safe and blocked senders
- 5. Click Safe senders
- In the text box, type in the email address: noreply@giftpay.com to always receive mail from
- 7. Click Add to list

#### Yahoo

#### Steps to add eGift cards as a safe sender in Yahoo:

In Yahoo Mail, you can prevent emails from a sender from going into the spam folder by adding them as a contact.

- 1. Login to Yahoo Mail
- 2. Click the **Contacts** icon on the top right of the screen.
- 3. Click the Add a new contact button.
- 4. Add the following email: noreply@giftpay.com
- 5. Click Save

# Xtra

## Steps to add eGift cards as a safe sender in Xtra:

How to create an allowlist:

- 1. Click the **Settings** icon <sup>(C)</sup> on the right side of the menu bar.
- 2. Click on Settings.
- 3. In the sidebar, click on **Security**.
- 4. Enter the respective email addresses: noreply@giftpay.com (if there already are email addresses listed or you are adding other emails, separate them with a comma) in the input field below Always trust mails from the following senders in the display area.

#### Windows Live

## Steps to add eGift cards as a safe sender in Windows Live Mail

To setup Safe sender list in Windows Live Mail, please follow the steps below:

- 1. Go to your Windows Live Mail.
- 2. Click the blue tab with **Notebook** icon.
- 3. Click Options and Safety options
- 4. Click Safe Senders tab.

5. Click **Add** and enter the email address: **noreply@giftpay.com** to include in your Safe Senders list.

6. Click OK